

Independent Verification Worksheet

Your application has been selected for review by the federal government in a process called “Verification”. The law requires that the information from your FAFSA be compared with your and your spouse’s (if applicable) Federal IRS tax information as well as other financial documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach all required documents and submit to the Financial Aid Office.

STUDENT INFORMATION

Last Name First Name M.I. Student ID Number

Address (include apartment number)

City State Zip Phone number (include area code)

FAMILY INFORMATION

List all of the people in your household for the year July 1, 2023 through June 30, 2024. **INCLUDE YOURSELF, YOUR SPOUSE (if applicable), YOUR CHILDREN AND ANY OTHERS WHO RECEIVE MORE THAN HALF OF THEIR SUPPORT FROM YOU.** List the name of the college others will be **attending if they are enrolled in a degree, diploma, or certificate program for at least six credits per term between July 1, 2023 and June 30, 2024.**

Name	Age	Relationship to you	College Attending
		Self	

INCOME VERIFICATION

If you did not use the IRS DRT (Data Retrieval Tool) on your FAFSA, you and your spouse must verify the income by submitting a complete 2021 Federal 1040 Tax Return.

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Last Name

First Name

M.I.

Student ID Number

STUDENT (AND SPOUSE) INCOME

- I used the IRS Data Retrieval process when completing/updating the 2023 - 24 FAFSA.
- My and my spouse's (if applicable) 2021 Federal IRS 1040 Tax Return(s) is/are attached. **See Income Verification section above for important details.** [Foreign tax return filers may submit signed photocopies.]
- I will not file and am not required to file a 2021 Federal tax return. I have attempted to obtain a copy of the Verification of Non-filing from IRS but have not been able to do so. (If you did not file a tax return, but had earnings from work, please list each Employer, even if you did not receive an IRS W-2 form).

<i>Name of Employer</i>	<i>Amount Earned in 2021</i>	<i>IRS W-2 Must be Submitted</i>

- My spouse will not file and is not required to file a 2021 Federal tax return. I (the spouse) have attempted to obtain a copy of the Verification of Non-filing from IRS but have not been able to do so. (If your spouse did not file a tax return, but had earnings from work, please list each employer, even if they did not receive an IRS W-2 form).

<i>Name of Employer</i>	<i>Amount Earned in 2021</i>	<i>IRS W-2 Must be Submitted</i>

UNTAXED INCOME – Student (and Spouse, if applicable)

List all sources of Student/Spouse untaxed income—report total received in 2021 (*enter 0 if none received*):

Source of Untaxed Income	2021 Total	Source of Untaxed Income	2021 Total
401(k)/403(b) contribution (Box 12a – 12d on W-2 Codes D, E, F, G, H, and S)		Untaxed IRA distribution or pensions (refer to 1040 line 4a-4b). Exclude rollovers	
IRA Deductions/payments to SEP, SIMPLE, Keough (Schedule 1 line 16)		Worker's compensation	
		Disability benefits (not from Social Security)	
Child support received for the year		Housing, food, and other living allowances paid to members of the military, clergy, etc.	
Tax exempt interest (1040 line 2a)			
Veteran's Non-Education Benefits		Earnings Not Included On Tax Return	
Untaxed portion of health savings account (1040 Schedule 1 line 13)		Money received or paid on your behalf not reported elsewhere	

CERTIFICATIONS AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported is complete and correct. I/We also acknowledge that I/we have read and agree to comply with all verification policies as stated by the University. **Failure to submit information in a timely fashion may result in the application being filed as inactive** with no further consideration and no federal aid for the academic year. Student and spouse (if applicable) must sign:

Student

Date

Spouse

Date

NOTE: Computer generated signature is not acceptable.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

(To be signed at the Institution)

STUDENT INFORMATION

Last Name First Name M.I. Student ID#

Address

City State Zip Phone number

IDENTITY

The student must appear in person at _____ to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

STATEMENT of EDUCATIONAL PURPOSE

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2023-2024

Student Signature Date Student's ID Number

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Office Use Only: [] HS Diploma/Transcript on file with Admissions

Signature: _____ **Date:** _____